



CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
GENERAL MEETING AGENDA

Thursday June 5, 2014, Time: 6:30 pm – 8:30 pm

Granada Hills H.S. Rawley Hall 10535 Zelzah, Granada Hills CA 91344

BOARD OF DIRECTORS

President: Brad Smith (Member-at-Large)	Sally Kolstad (Education)
Vice President: Jerry Askew (Business)	Deron Lopez (Youth Organizations)
Secretary: Anthony Matthews (Parks & Arts)	Eric Mansker (Homeowners)
Treasurer: Brandon Schindelheim (MaL)	Jim Summers (MaL)
Michael Benedetto (MaL)	Rene R Trinidad (MaL)
Bonnie M. Bursk (Commercial Prop. Owners)	Ross Turmell (MaL)
Krisna Crawford-Velasco (MaL)	Cindy Wu Freedman (MaL-CI)
Arthur A. Daush (Seniors)	Michael J. Kabo (Parliamentarian)
Jett Dunlap (MaL)	Community Organizations: Pending
Gina Greschner (Renters)	Member at Large: Pending
Varun Khurana (Students)	Faith-Based: Pending

The public is requested to fill out a **“Speaker Card”** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: **1)** Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344; **2)** Balboa/San Fernando Mission Shopping Center, Postal Plus: 11024 Balboa Blvd., Granada Hills, CA 91344; **3)** Granada Hills Recreation Center, 16730 Chatsworth St. Granada Hills, CA 91344 **4)** Granada Pavilion, 11128 Balboa Blvd. Granada Hills, CA 91344; **5)** Granada Hills Library, 16730 Chatsworth Street, Granada Hills, CA 91344; **6)** GHSNC Website: www.ghsnc.org and address: 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee members in advance of a meeting may be viewed at our website by clicking the following link: www.ghsnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Matthews at amatthews@ghsnc.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council c/o the president, via e-mail to board@ghsnc.org or Richard Ray, Los Angeles Department on Disability, ADA Coordinator, at Richard.Ray@lacity.org or (213) 202-2753. Meetings may be recorded.

All agenda items are subject to discussion and possible board action.

I. Call to order and the pledge of allegiance (Askew)

II. Roll Call (Matthews)

III. Approval of Minutes from the May 1, 2014 regular meeting (Matthews)

IV. Public Comment: Community and Public Comment on non-agenda items. The Public may present concerns to the Board on any issue of interest in the Community. The Board will not be able to discuss or take action on any matters brought up during public comment. However, issues raised during public comment may be agendized for discussion at a future board meeting.

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WEBSITE www.ghsnc.org E-mail: board@ghsnc.org

V. Community Speakers:

- (1) Council District 12 – Tania Oronez
- (2) LAPD Senior Lead Officer- Dario Del Core
- (3) Discussion with the Office of the City Attorney regarding the Brown Act, including tips on preparing and writing an agenda. This discussion may also include a general question and answer session with the Office of the City Attorney on rules impacting the Neighborhood Council, including the Public Records Act, the conflict of interest rules, the City Charter, the City's Administrative Codes, and the Plan for a Citywide System of Neighborhood Councils.

VI. Board Issues & Updates:

- 1. Oath of office and/or appointment and confirmation of new board members/assignments**
Member at Large – Jeffrey Bohrer and Member at Large Community Interest – Cindy Wu Friedman. As per Neighborhood Council election rules, Ms. Wu has been designated as the Community Interest representative, leaving a vacancy in the At-Large seat category, and as the next runner-up candidate based on the election results, Mr. Bohrer will occupy that At-Large seat vacancy.
Member at Large: Pending
Faith-Based: Pending
- 2. Review and approval of:** Monthly Expenditure Report (MER), including Purchase Card bank statement for the month of May; may include potential reallocations/un-encumbrances to existing budget. See attachment and Budget Committee report for detailed information. (Schindelheim).
- 3. Presentation by GHHS Basketball Camp staff and students;** note that this is a community recreation program that has been supported by the GHSNC in the past. No financial allocation; will be referred to Education Committee. (Lopez)

VII. Officer's Reports – for consideration/response/ratification by the board

- 1. President –** absent; excused. Please note that president has met with representatives of Council District 12, California State University Northridge, Granada Hills Chamber of Commerce, Granada Hills Business Improvement District, and Valley Academy of Arts and Sciences in the past weeks. President also volunteered at Citrus Sunday drive May 5; GHSNC banner was displayed.
- 2. Vice President:** Discussion of GHSNC agenda email policy (see related item VIII-C-d)
- 3. Treasurer:**
- 4. Secretary:**

VIII. Committee Reports

A. Beautification (Bursk)

- a) Report from the Beautification Committee. There will not be any Board action on this item.

B. Budget (Schindelheim)

- a) Report from the Budget Committee (May 29 meeting) on the proposed Budget for the Fiscal Year 2014-15, including a recommendation on allocating \$37,000 to several budget categories, including, but not limited to, operations, outreach, improvement projects, neighborhood purposes grants, and for hiring a Minutes Taker and Accountant through the authorized temporary staffing services of the Department of Neighborhood Empowerment (“DONE”). Possible action by the Board on the Budget Committee recommendations, including adoption of a proposed budget for 2014-15. Attached is the Fiscal Year 2013-14 Budget and April 2014 Budget Report.

C. Bylaws and Rules (Mansker)

- a) Report from the Bylaws and Rules Committee. Recommendation from Bylaws committee passed a motion to approve the current bylaws dated 01/26/2014. Bonnie Bursk made the motion to approve the Bylaws and Rules dated 01/26/2014 (2nd by Dave Beauvais) Motion Carried.

D. Education (Kolstad)

- a) Report from the Education Committee. There will not be any Board action on this item.

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E. Outreach (Summers)

- a. Report by chair regarding Amgraph payment - Possible Board action authorizing a \$285 payment to the Amgraph Group, Ontario, California; for City of Los Angeles permit fee for GHSNC banners on street lamp poles
- b. Report regarding the GHSNC summer movie night status and schedule. Possible Labor Day.

F. Planning and Land Use (Askew) - On each of the reports listed below, the Board may take possible action conveying the Board's recommendation to the City of Los Angeles.

- a) Report (June 4 committee meeting) regarding proposal for Chatsworth & Zelzah - Los Angeles People St. program. - Consideration of a proposal to repurpose the right turn bypass lane serving the SE corner of Chatsworth and Zelzah as a pedestrian oriented public space under the City's "People St." initiative.
- b) Report regarding Proposed Cell Tower: 10341 N. Woodley Ave. (ZA 2014-1075-CUW) - Recommendations on plans for a Wireless Telecommunications Facility for Verizon Wireless.
- c) Report regarding Citywide Zoning Code Revision (CPC-2014-1582-CA) Regarding comprehensive revision of the city's 1946 zoning code to implement the city's general plan and other long range planning goals.
- d) Report regarding City Planning Condition Compliance Unit - Report on the Department of City Planning's Condition Compliance Unit (CCU). The CCU's primary function is to provide oversight over entitlements, including Conditional Use Permits. Possible Board action conveying the Board's recommendation to the City of Los Angeles on this project.
- e) Report regarding Above Ground Facilities ordinance - Report on the status of revisions to the City's Above Ground Facilities (AGF) ordinance. Possible Board action conveying the Board's recommendation to the City of Los Angeles on this project.
- f) Report regarding Small Lot Subdivision Ordinance Update (CF13-1478, CPC-2013-2450-CA) - Report on pending updates to the Small Lot Subdivision ordinance.
- g) Report regarding Code LA - Report on City efforts to revamp the Los Angeles Zoning, Planning and Building / Safety code
- h) Report regarding Granada Hills Knollwood Community Plan - current status of the new Community Plan. Discussion and possible action to research elements of the plan and/or establish / express the Neighborhood Council's position with respect to elements of the plan.
- i) Report regarding Community Care Facilities Ordinance (CCFO) - current status of the CCFO. Discussion and possible action to research elements of the ordinance and/or establish / express the Neighborhood Council's position with respect to elements of the ordinance.

G. Public Safety and Emergency Preparedness (Turmell)

- a) Report on Committee's accomplishments during the past two years, including but not limited to our prior CERT Classes, the recent pedestrian activated crosswalk at Chatsworth and Yarmouth and interactions with various departments in the City of Los Angeles.
- b) Report on committee's web page found on the internet at: <http://ghsnc.org/committees/public-safety-and-emergency-preparedness/> and committee recommendations on improvements to the GHSNC Public Safety and Emergency Preparedness section of the GHSNC website, possible Board action approving editing or adding information to the website.
- c) Report on committee's recommendations regarding Community Emergency Response Teams (CERT) classes. CERT classes are taught by Fire Department and provide first-aid training. The Committees recommendation may include proposed dates and locations for the CERT classes. Possible Board action approving support for conducting CERT classes, including allocation an amount not to exceed \$500 for the class.
- d) Report on committee's recommendations for a GHSNC Public Safety and Emergency Preparedness Committee member as a representative at the following neighborhood watch meetings that each happen once a month. Senior Lead Officer (SLO) Janine Angeles Basic Car Meeting 17A49; SLO Dario Del Core Basic Car Meeting 17A35 - 2nd Tuesday of the Month

IX. Board Member comments, announcements and agenda items for next general meeting and committee meetings.

X. Adjournment.

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WEBSITE www.ghsnc.org E-mail: board@ghsnc.org

**Granada Hills South
Budget for Fiscal Year 2013-2014
APPROVED, June 6, 2013**

Funds	
Yearly Allocation	\$ 37,000.00
Rollover	\$ -
Total	\$ 37,000.00

Budget		Annual Total	
Codes	Category	%	Total
100 Operations			
TAC	Accounting Services	0.00%	0
FAC	Facilities Related and Space Rental	1.62%	600
OFF	Office Supplies	0.00%	0
OFF	Office Equipment	0.00%	0
MIS	Committee Budgets	2.70%	1,000
Sub Total		4.32%	\$ 1,600
200 Outreach			
EVE	General Outreach	16.22%	6,000
ELE	Elections	10.81%	4,000
NEW	Newsletters	10.81%	4,000
WEB	Website Maintenance/Enhancement/Creation	6.76%	2,500
MEE	Meeting Expenses	1.35%	500
Sub Total		45.95%	\$ 17,000
300 Community Improvement			
CIP	Community Improvement Projects		
Sub Total		0.00%	\$ -
400 Neighborhood Purpose Grants			
GRT	Neighborhood Purpose Grants		18,400
Sub Total		49.73%	\$ 18,400
Grand Total			\$ 37,000

Budget Narrative:

<u>Codes</u>	<u>Description</u>	<u>Budget Category</u>
ADV	Advertisement	OUTREACH
AUD	Audio and Video Services	OPERATIONS
CIP	Community Improvement Projects	COMMUNITY IMPROVEMENT
ELE	Election Expense	OUTREACH
EVE	Event Expense /Food and Refreshments	OUTREACH
FAC	Facilities-Related and Space and Storage rental	OPERATIONS
GRT	Neighborhood Purpose Grant	NEIGHBORHOOD PURPOSE GR
MAT	Material Distribution	OUTREACH
MEE	Meeting Expenses	OUTREACH
MIS	Misc. Supplies	OPERATIONS
NEW	Newsletter Expense	OUTREACH
OFF	Office Equipment and Supplies	OPERATIONS
RET	Board Retreat and Training Exp.	OPERATIONS
TAC	Staffing and Temporary Help	OPERATIONS
TRL	Translation and Transcription	OPERATIONS
WEB	Website Development and Maintenance	OUTREACH

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL BUDGET REPORT FY 2014 - AS OF APRIL 30, 2014

% of Year Remaining (not May/June) -->

0.00%

Allocation \$37,000.00 (Rollover Allocation: \$0.00)

	Original Total	Re-Allocations	Annual Total	Actual	Encumbered	Remaining	% Remain
100 Operations							
Outreach Committee Budget	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 138.08	≤\$ 500.00 Citrus Sunday (Sulka & Co)	\$ 361.92	36.2%
Rent for Meetings	600.00	44.00	644.00	644.00	-	\$ -	0.0%
Meeting Expenses	500.00	-	500.00	597.61	-	\$ (97.61)	-19.5%
Office Supplies	-	-	-	-	-	\$ -	0.0%
Office Equipment	-	-	-	-	-	\$ -	0.0%
Sub Totals	\$ 2,100.00	\$ 44.00	\$ 2,144.00	\$ 1,379.69	\$ 500.00	\$ 264.31	12.3%
200 Outreach							
Elections	\$ 4,000.00	\$ (3,170.21)	\$ 829.79	\$ 829.79	-	\$ -	0.0%
Newsletter	4,000.00	650.00	4,650.00	4,650.00	-	\$ -	0.0%
Web Site/ Virtual Office	2,500.00	-	2,500.00	2,478.31	-	\$ 21.69	0.9%
General Outreach	6,000.00	1,151.33	7,151.33	6,550.16	-	\$ 601.17	8.4%
Sub Totals	\$ 16,500.00	\$ (1,368.88)	\$ 15,131.12	\$ 14,508.26	\$ -	\$ 622.86	4.1%
300 Community Improvement							
Park Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Community Improvement (NPG)	18,400.00	1,324.88	19,724.88	17,424.88	≤\$ 1,500.00 Friends of the Library NPG #2 (support) ≤\$ 800.00 GHCHS Eagle Scout Project for Smith (support)	\$ -	0.0%
Sub Totals	\$ 18,400.00	\$ 1,324.88	\$ 19,724.88	\$ 17,424.88	\$ 2,300.00	\$ -	0.0%
GRAND TOTAL	\$ 37,000.00	\$ -	\$ 37,000.00	\$ 33,312.83	\$ 2,800.00	\$ 887.17	2.4%
Allocation Remaining after Actual Expenses:				\$ 3,687.17			
Allocation Remaining after Actual Expenses and Encumbrances:				\$ 887.17			
Total Spent with Encumbrances:				\$ 36,112.83			

Highlighted Items = to be voted on to unencumber/reallocate

Changes from 3/31/14

Outreach: Web Site/ Virtual Office: Spent \$5.99 (credit card) to GoDaddy.com (website domain March 2014)

General Outreach: Spent (credit card) \$109.97 to VONS for April General Board Meeting (food)
Spent (credit card) \$25.63 to VONS for April General Board Meeting (food)
Unencumbered remaining balance of \$71.12 for GHSNC canopy, as it is not needed goingforward
Reallocated remaining \$451.33 from Community Improvement to General Outreach because need to replenish Outreach

Operations: Meeting Expenses: Spent (credit card) \$8.21 to Postal Plus (paper copies)
Spent (credit card) \$91.06 to Postal Plus (paper copies)

Cmnty. Imprv.: Unencumbered remaining balance of \$29.47 for GH Rec Center (Spring Egg Hunt), as it is not needed goingforward
Reallocated remaining \$451.33 from Community Improvement to General Outreach because need to replenish Outreach
Paid (unencumbered) (DW) \$2,000.00 NPG for GHCHS (Drama Department)
Paid (unencumbered) (DW) \$2,000.00 NPG for VAAS (Sports Program/LaCrosse)

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL BUDGET REPORT FY 2014 - AS OF MAY 31, 2014

% of Year Remaining (not May/June) -->

0.00%

Allocation \$37,000.00 (Rollover Allocation: \$0.00)

	Original Total	Re-Allocations	Annual Total	Actual	Encumbered	Remaining	% Remain
100 Operations							
Outreach Committee Budget	\$ 1,000.00	\$ (361.92)	\$ 638.08	\$ 138.08	≤\$ 500.00 Citrus Sunday (Sulka & Co)	\$ -	0.0%
Rent for Meetings	600.00	44.00	644.00	644.00	-	\$ -	0.0%
Meeting Expenses	500.00	97.61	597.61	597.61	-	\$ -	0.0%
Office Supplies	-	-	-	-	-	\$ -	0.0%
Office Equipment	-	-	-	-	-	\$ -	0.0%
Sub Totals	\$ 2,100.00	\$ (220.31)	\$ 1,879.69	\$ 1,379.69	\$ 500.00	\$ -	0.0%
200 Outreach							
Elections	\$ 4,000.00	\$ (3,170.21)	\$ 829.79	\$ 829.79	-	\$ -	0.0%
Newsletter	4,000.00	650.00	4,650.00	4,650.00	-	\$ -	0.0%
Web Site/ Virtual Office	2,500.00	-	2,500.00	2,484.30	-	\$ 15.70	0.6%
General Outreach	6,000.00	1,415.64	7,415.64	6,600.16	≤\$ 500.00 Business Cards (LA City)	\$ 315.48	4.3%
Sub Totals	\$ 16,500.00	\$ (1,104.57)	\$ 15,395.43	\$ 14,564.25	\$ 500.00	\$ 331.18	2.2%
300 Community Improvement							
Park Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Community Improvement (NPG)	18,400.00	1,324.88	19,724.88	18,924.88	≤\$ 800.00 GHCHS Eagle Scout Project for Smith	\$ -	0.0%
Sub Totals	\$ 18,400.00	\$ 1,324.88	\$ 19,724.88	\$ 18,924.88	\$ 800.00	\$ -	0.0%
GRAND TOTAL	\$ 37,000.00	\$ -	\$ 37,000.00	\$ 34,868.82	\$ 1,800.00	\$ 331.18	0.9%
Allocation Remaining after Actual Expenses:				\$ 2,131.18			
Allocation Remaining after Actual Expenses and Encumbrances:				\$ 331.18			
Total Spent with Encumbrances:				\$ 36,668.82			

Highlighted Items = to be voted on to unencumber/reallocate

Changes from 4/30/14

- Outreach: Web Site/ Virtual Office: Spent \$5.99 (credit card) to GoDaddy.com (website domain May 2014)
- General Outreach: Spent (DW) \$50.00 to Jerry Askew (Board Member Reimbursement) for Pesto Pasta for April General Board Meeting (food)
Reallocated remaining \$264.31 to General Outreach from Outreach Committee Budget to replenish it
Encumbered ≤\$500.00 for GHSNC Business Cards (to be paid auto-deduct through LA City)
- Operations: Outreach Committee Budget: Reallocated remaining \$97.61 to Meeting Expenses from Outreach Committee Budget to replenish it
Reallocated remaining \$264.31 to General Outreach from Outreach Committee Budget to replenish it
- Meeting Expenses: Reallocated remaining \$97.61 to Meeting Expenses from Outreach Committee Budget to replenish it
- Cmnty. Imprv.: Paid (unencumbered) (DW) \$1,500.00 NPG for FGHL (Book Support #2)

Department of Neighborhood Empowerment
 Monthly Expenditure Report for: May 31, 2014
 NC Name: GHSNC



Budget Fiscal Year: 2014

(Must be submitted to the Department within 10 days of Board Approval)

						Total
EXPENDITURES BY LINE ITEM (Item/Service Des.)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable	
A. 1. Monthly Expenditures						
Website domain (5/14)	WEB	GoDaddy.com		689772020		\$5.99
Website main. (4/14-5/13/14)	WEB	Aaron DeVandry		GHSNC24B		\$200.00
Friends of G.H. Library NPG (books support)	CIP	Friends of G.H. Library		N/A		\$1,500.00
A SUBTOTAL: Expenditures by Line Item						\$1,705.99
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						\$32,912.83
OUTSTANDING COMMITMENTS						
C. 1. Outstanding Checks						
C. 2. Outstanding Demand Warrants (\$500 Citrus Sunday)						\$500.00
C. 3. Rent/Lease						
C. 4. Contractual Services						
C. 5. Large Purchases (GHSNC Business Cards)						\$500.00
C. 6. Neighborhood Purpose Grants in process (Eagle Scout \$800)						\$800.00
C. 7. Temporary Staffing Services						
C. 8. Storage						
C. 9. Other (Aaron DeVandry invoice \$200 submitted to be auto-deduct, Jerry Askew - Food for Meeting (5/14) Pesto Pasta reimb.)						\$250.00
C SUBTOTAL: Outstanding Commitments						\$2,050.00
D Total Expenditures & Commitments (D = A + B +C)						\$36,668.82
E Total Adjustments by Department						\$0.00
F Approved Budget 2013-2014						\$37,000.00
G Balance of Budget (G = F minus D)						\$331.18

CASH Status Analysis						
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date (B)	Uncommitted Balance	Cash Spent to date (D)	Cash In-Bank Remaining Balance
100	Operations			\$0.00		\$0.00
200	Outreach			\$0.00		\$0.00
300	Community Improvement			\$0.00		\$0.00
400	NPG			\$0.00		\$0.00
500	Elections			\$0.00		\$0.00
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEIGHBORHOOD COUNCIL CERTIFICATION			
<p>We, <u>BRANDON SCHINDELHEIM</u> (Treasurer Name) and <u>BRAD SMITH</u> (Signer Name), declare that we are the Treasurer and Signer, respectively of the <u>GRANADA HILLS SOUTH</u> Neighborhood Council (NC) and that on <u>6/05/14</u> (date adopted), a Brown Act noticed public meeting was held by the <u>GRANADA HILLS SOUTH</u> NC with a quorum of <u> </u> (number) board members present and that by a vote of <u> </u> (number) yes, <u> </u> (number) no, and <u> </u> (number) abstentions the <u>GRANADA HILLS SOUTH</u> NC adopted the Monthly Expenditure Report for the month of <u>MAY</u> (month), <u>2014</u> (year).</p>			
Treasurer Signature		Signer's Signature	
Print Name	BRANDON SCHINDELHEIM	Print Name	BRAD SMITH
Date	6/5/2014	Date	6/5/2014
NC Additional Comments			

**Granada Hills South
Proposed Budget for Fiscal Year 2014-2015
For APPROVAL, June 1, 2014**

Funds	
Yearly Allocation	\$ 37,000.00
Rollover	\$ -
Total	\$ 37,000.00

Budget		Annual Total	
Codes	Category	%	Total
100 Operations			
TAC	Accounting Services	0.00%	0
FAC	Facilities Related and Space Rental	1.89%	700
OFF	Office Supplies	0.00%	0
OFF	Office Equipment	0.00%	0
MIS	Committee Budgets	2.70%	1,000
Sub Total		4.59%	\$ 1,700
200 Outreach			
EVE	General Outreach	35.41%	13,100
ELE	Elections	0.00%	0
NEW	Newsletters	13.51%	5,000
WEB	Website Maintenance/Enhancement/Creation	9.46%	3,500
MEE	Meeting Expenses	1.62%	600
Sub Total		60.00%	\$ 22,200
300 Community Improvement			
CIP	Community Improvement Projects		
Sub Total		0.00%	\$ -
400 Neighborhood Purpose Grants			
GRT	Neighborhood Purpose Grants		13,100
Sub Total		35.41%	\$ 13,100
Grand Total			\$ 37,000

Budget Narrative:

<u>Codes</u>	<u>Description</u>	<u>Budget Category</u>
ADV	Advertisement	OUTREACH
AUD	Audio and Video Services	OPERATIONS
CIP	Community Improvement Projects	COMMUNITY IMPROVEMENT
ELE	Election Expense	OUTREACH
EVE	Event Expense /Food and Refreshments	OUTREACH
FAC	Facilities-Related and Space and Storage rental	OPERATIONS
GRT	Neighborhood Purpose Grant	NEIGHBORHOOD PURPOSE GR
MAT	Material Distribution	OUTREACH
MEE	Meeting Expenses	OUTREACH
MIS	Misc. Supplies	OPERATIONS
NEW	Newsletter Expense	OUTREACH
OFF	Office Equipment and Supplies	OPERATIONS
RET	Board Retreat and Training Exp.	OPERATIONS
TAC	Staffing and Temporary Help	OPERATIONS
TRL	Translation and Transcription	OPERATIONS
WEB	Website Development and Maintenance	OUTREACH