



CITY OF LOS ANGELES

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL SPECIAL MEETING AGENDA

Tuesday February 24, 2015, Time: 6:30 pm – 8:30 pm

Granada Hills H.S. Rawley Hall 10535 Zelzah, Granada Hills CA 91344

BOARD OF DIRECTORS

President: Brad Smith (Member-at-Large)	Varun Khurana (Students)
Vice President: Jerry Askew (Business)	Sally Kolstad (Education)
Secretary: Anthony Matthews (Parks & Arts)	Deron Lopez (Youth Organizations)
Treasurer: Brandon Schindelheim (MaL)	Eric Mansker (Homeowners)
Michael Benedetto (MaL)	Mark Morris (Faith-Based)
Jeffrey Bohrer (MaL)	Jim Summers (MaL)
Bonnie M. Bursk (Commercial Prop. Owners)	Rene R Trinidad (MaL)
Krisna Crawford-Velasco (MaL)	Ross Turmell (MaL)
Arthur A. Daush (Seniors)	Cindy Wu Freedman (MaL-CI)
Jett Dunlap (MaL)	Michael J. Kabo (Parliamentarian)
Gina Greschner (Renters)	Community Organizations: Pending

The public is requested to fill out a **“Speaker Card”** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: **1)** Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344; and **2)** GHSNC Website: www.ghsnc.org and address: 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee members in advance of a meeting may be viewed at our website by clicking the following link: www.ghsnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Matthews at amatthews@ghsnc.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council c/o the president, via e-mail to board@ghsnc.org or Richard Ray, Los Angeles Department on Disability, ADA Coordinator, at Richard.Ray@lacity.org or (213) 202-2753. Meetings may be recorded.

Note that any stakeholder comments must be made during the appropriate public comment period, and either during an individual’s allotted time or if an individual stakeholder has been invited to speak by a board member. Audience members may not approach the board during a meeting except to hand out materials during the allotted speaking time, and then only with the permission of the presiding officer. If a stakeholder has any requests that cannot be addressed during the allotted speaking time, the items may be e--mailed to the board or to our Secretary. **Note that Government Code section 54957.9 provides:**
In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

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Please note further that Penal Code section 403 states:

Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

The board reserves its rights to exercise appropriate remedies in the event of disruption of board or committee meetings.

All agenda items are subject to discussion and possible board action.

I. Call to order and the pledge of allegiance (Smith)

II. Roll Call (Matthews)

III. Public Comment: Community and Public Comment on non-agenda items. The Public may present concerns to the Board on any issue of interest in the Community. The Board will not be able to discuss or take action on any matters brought up during public comment. However, issues raised during public comment may be agendaized for discussion at a future board meeting. **Please note that candidates for public elected office may speak to a neighborhood council during the public comment portion of a publicly noticed neighborhood council meeting, and that all such candidates wishing to speak must be provided the same opportunity to do so.**

IV. Community Speakers:

(1) Linda Gravani, President, Lake Balboa NC; Presentation on Community Impact Statement (CIS) procedure and system (see attachment).

V. Board Issues & Updates: Note that members voting on financial issues must have passed the necessary Department of Neighborhood Empowerment (DONE) training courses.

1. Discussion and possible board action to establish suggested language for GHSNC Neighborhood Purpose Grant-related project Funding Guidelines (see attached; this language is based on that created by a joint Bylaw and Budget committees meeting and is presented as a draft for discussion); also, see the existing GHSNC-specific cover letter for NPG applications, and NPG application forms, here:

<http://ghsnc.org/wp-content/uploads/2011/02/GHSNC-NPG-CL.pdf>

and

<http://www.ghsnc.org/resources/neighborhood-purpose-grant-npg/>

2. Discussion and possible board action regarding Charter Amendments 1 and 2 on the March 3, Los Angeles City Election ballot. See the Los Angeles City Clerk's website (link below) for information. Request for agenda item from board member Mansker; related to Valley Alliance of Neighborhood Council actions regarding these amendments.

<http://clerk.lacity.org/Elections/index.htm>

3. Discussion and possible board action regarding committee assignments and review of potential CIS/council file statements on the following issues:

CF 14-1635: Will allow short term (< 30 days) vacation rentals in residential areas (suggest Planning & Land Use to review)

CF 13-1493: Street Vending Ordinance: Report with 11 recommendations (suggest Planning & Land Use and/or Safety – possible joint review)

CF 14-1062: To prohibit vending and camping in L.A. City Parks; (suggest (suggest Planning & Land Use and/or Safety – possible joint review)

CF 13-1513: Expand the number of cats allowed per household. Currently, 3, change to up to 16 (suggest Planning & Land Use to review)

CF 15-0103: Add Health and Wellness Element to EIR Process (suggest Planning & Land Use to review)

CF 15-0067: NC Grievance draft, also see CF:11-1018. Limits grievance period to 30 day, limits number of grievances from a stakeholder (suggest Bylaws and Rules committee to review)

See link:

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VI. Officer's Reports – for consideration/response/ratification by the board

1. President:

- a) Request that board members interested in service on the new Government Affairs Committee contact the president and indicate their interest. One member has done so far; GHSNC need to create a committee, even if is made up of committee chairs and/or designees;
- b) Also request the same for any board members interested in switching their current committee assignments; with new board members and a new committee, there is a need to balance workloads. Note that current committees are Beautification, Budget, Bylaws and Rules, Education, Outreach, Planning and Land Use, and Safety and Emergency Preparedness. With 21 board members and eight committees (each of *at least* five members; $8 \times 5 = 40$) we need every board member serving on two committees, and interested stakeholders, to fill the committees, especially if committee membership increases to seven ($8 \times 7 = 56$);
- c) Request that when committee chairs and members request items to be included in agendas, that a draft of the agenda item and supporting material, or a link if such material is available.

2. Vice President:

3. Treasurer:

4. Secretary:

VII. Board Member comments, announcements and agenda Items for next general meeting and committee meetings.

VIII. Adjournment.

Community Impact Statements (CIS)

Prepared by Linda Gravani, President, Lake Balboa NC

What is a CIS: A way for NCs to let City Council and/or City departments know what your community opinion is on the issues before them, before they vote.

What is it good for: You don't have to go downtown to be heard !

How does it help anyone: It's part of the file, your councilmember will know your community is interested in this issue. If you say nothing, your councilmember will vote their opinion.

Who can start the process: Anyone, get your stakeholders involved in the "heavy lifting"

Only Neighborhood Councils can forward CIS – no other entity has this privilege

How to Authorize

- Agendize up to 5 Board Members who will be authorized to submit CIS
 - Resolution: Be it further resolved in cases where an issue is moving quickly through the legislative process and a promptly issued statement is beneficial, the aforementioned board members are authorized to also WRITE and SUBMIT Community Impact Statements which express positions previously voted upon by the full board.
- President to notify City Clerk (by letter or copy of minutes) who has been authorized to submit CIS – sign-in, user password and instructions will be forwarded by City Clerk

SUBMISSION of CIS - <http://cityclerk.lacity.org/cis/>

- To which entity is this CIS being forwarded - City Council, Committee, Board etc.
- "100 word" statement attached to Council File, (CF) - can attach more
- Is your NC "for" or "against" or "For/against if amended", "no position", "neutral"
- NC minutes with vote count (draft of minutes ok) must be attached
- CIS becomes part of the public record

PIT FALLS

- If City Council sends files back for more information, a NEW CIS must be submitted – your NC may now be "in favor" or "against" etc. because of the new information
- City Council meets 3 times a week – NCs meet once a month (see resolution above)
- Limited advance notice of when an issue is added to agenda to be discussed and/or voted on (closely watch your CFs by signing-up for email notification)
- City Council SHOULD be taking CIS into account when voting – no guarantee – no reasons given for their vote (always check how your Councilmember voted)

HOW TO BE PREPARED

- Get Referral Hot Sheets www.lacity.org
 - Subscribe to meeting Agendas and More
 - Council Districts (CD) are identified with each CF
 - Watch what is happening in your CD and adjacent NCs
 - Have your committees watch departments that will affect their interests (Planning & Land Use, Public Safety, Parks, etc.)
 - Bring your CFs to Valley Alliance of Neighborhood Councils

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Recommendations for Applicants for Granada Hills South Neighborhood Council Funding (Neighborhood Purpose Grants and other funding)

1. Applicant's request should provide something of lasting value to the GHSNC community and stakeholders, including a widespread community impact;
2. The request should be a cooperative effort among community organization(s) and stakeholders in the GHSNC area;
3. Applicant should submit a written statement of how the project will benefit both the applying organization *and* the community;
4. Participating organizations must commit to funding for ongoing maintenance for any capital improvement being funded by the GHSNC;
5. Funding requests should be to fill a specific need; they should not be for on-going operations or maintenance needs;
6. Any project being considered should have a well-defined budget, with GHSNC's contribution clearly defined for both costs *and* the items covered;
7. GHSNC strongly encourages participants to seek additional funding, including matching funds;
8. GHSNC appreciates applications that provide opportunities to fund projects equitably throughout the GHSNC area;
9. Applicants must note that GHSNC cannot *and* will not reimburse individuals or organizations for expenditures that have already been made;
10. All funding request must follow the established GHSNC and Department of Neighborhood Empowerment (DONE) procedures, including a Neighborhood Purposes Grant (NPG) application (see <http://www.ghsnc.org/resources/neighborhood-purpose-grant-npg>);
11. All projects funded by GHSNC should be promoted as "Sponsored by the Granada Hills South Neighborhood Council";
12. Applicant's requests must contain a project timeline, with projected completion date. Projects that will be completed within a single fiscal year are preferred;
13. All funding recipients are encouraged to return to board and explain how the funding was used, its reception by the community, and the impact it had on the community.

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