



## CITY OF LOS ANGELES

### GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL GENERAL MEETING AGENDA

Thursday March 5, 2015, Time: 6:30 pm – 8:30 pm

Granada Hills H.S. Rawley Hall 10535 Zelzah, Granada Hills CA 91344

#### BOARD OF DIRECTORS

<b>President:</b> Brad Smith (Member-at-Large)	Varun Khurana (Students)
<b>Vice President:</b> Jerry Askew (Business)	Sally Kolstad (Education)
<b>Secretary:</b> Anthony Matthews (Parks & Arts)	Deron Lopez (Youth Organizations)
<b>Treasurer:</b> Brandon Schindelheim (MaL)	Eric Mansker (Homeowners)
Michael Benedetto (MaL)	Mark Morris (Faith-Based)
Jeffrey Bohrer (MaL)	Jim Summers (MaL)
Bonnie M. Bursk (Commercial Prop. Owners)	Rene R Trinidad (MaL)
Krisna Crawford-Velasco (MaL)	Ross Turmell (MaL)
Arthur A. Daush (Seniors)	Cindy Wu Freedman (MaL-CI)
Jett Dunlap (MaL)	Michael J. Kabo ( <b>Parliamentarian</b> )
Gina Greschner (Renters)	Community Organizations: Pending

The public is requested to fill out a **“Speaker Card”** to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: **1)** Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344; and **2)** GHSNC Website: [www.ghsnc.org](http://www.ghsnc.org) and address: 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee members in advance of a meeting may be viewed at our website by clicking the following link: [www.ghsnc.org](http://www.ghsnc.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Matthews at [amatthews@ghsnc.org](mailto:amatthews@ghsnc.org). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council c/o the president, via e-mail to [board@ghsnc.org](mailto:board@ghsnc.org) or Richard Ray, Los Angeles Department on Disability, ADA Coordinator, at [Richard.Ray@lacity.org](mailto:Richard.Ray@lacity.org) or (213) 202-2753. Meetings may be recorded.

**Note that** any stakeholder comments must be made during the appropriate public comment period, and either during an individual’s allotted time or if an individual stakeholder has been invited to speak by a board member. Audience members may not approach the board during a meeting except to hand out materials during the allotted speaking time, and then only with the permission of the presiding officer. If a stakeholder has any requests that cannot be addressed during the allotted speaking time, the items may be e--mailed to the board or to our Secretary. **Note that Government Code section 54957.9 provides:**  
*In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.*

**MAILING ADDRESS:** GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344

**WEBSITE** [www.ghsnc.org](http://www.ghsnc.org) **E-mail:** [board@ghsnc.org](mailto:board@ghsnc.org)

Please note further that Penal Code section 403 states:

*Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

The board reserves its rights to exercise appropriate remedies in the event of disruption of board or committee meetings.

**All agenda items are subject to discussion and possible board action.**

**I. Call to order and the pledge of allegiance** (Smith)

**II. Roll Call** (Matthews)

**III. Approval of Minutes from the February 2015 regular meeting** (Matthews)

**IV. Public Comment:** Community and Public Comment on non-agenda items. The Public may present concerns to the Board on any issue of interest in the Community. The Board will not be able to discuss or take action on any matters brought up during public comment. However, issues raised during public comment may be agendaized for discussion at a future board meeting.

**V. Community Speakers:**

(1) Council District 12 – Tania Oronez

(2) LAPD Senior Lead Officer - Dario Del Core

**VI. Board Issues & Updates: Note that members voting on financial issues must have passed the necessary Department of Neighborhood Empowerment (DONE) training courses.**

**1. Appointment and confirmation and/or oath of office of new board members/assignments**

a) Community Organizations: Discussion and possible action appointing Mike Benedetto to the Community Organizations Seat on the Granada Hills South Neighborhood Council. Mr. Benedetto is currently an at-large member who has volunteered to fill the seat (vacant since 2014), and, if appointed, would serve a term until the end of the current (DONE Region 2) council term, presumably 2016.

Public Comment.

Mr. Benedetto to present his qualifications; further action requires a motion to remove Mr. Benedetto from his current at large seat and re-appoint him to the Community Organizations seat; motion requires a second and a vote. If appropriate, oath of office to be administered by president.

b) Note that if a), above, goes forward, we will need to fill an at-large seat; we have another community member who has asked to be considered for the community organizations seat. If a) goes forward, we will advertise the at large seat and ask the other candidate to apply again.

2. Discussion and possible board action to establish suggested language for GHSNC Neighborhood Purpose Grant-related project Funding Guidelines (see attached; this language is based on that created by a joint Bylaw and Budget committees meeting and is presented as a draft for discussion); also, see the existing GHSNC-specific cover letter for NPG applications, and NPG application forms, here:

<http://ghsnc.org/wp-content/uploads/2011/02/GHSNC-NPG-CL.pdf>

and

<http://www.ghsnc.org/resources/neighborhood-purpose-grant-npg/>

**VII. Officer's Reports** – for consideration/response/ratification by the board

**1. President:**

a) Request that board members interested in service on the new Government Affairs Committee contact the president and indicate their interest. Same for any board members interested in switching their current committee assignments; with new board

**MAILING ADDRESS: GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344**

**WEBSITE [www.ghsnc.org](http://www.ghsnc.org) E-mail: [board@ghsnc.org](mailto:board@ghsnc.org)**

members and a new committee, there is a need to balance workloads. Note that current committees are Beautification, Budget, Bylaws and Rules, Education, Outreach, Planning and Land Use, and Safety and Emergency Preparedness. With 21 board members and eight committees (each of *at least* five members;  $8 \times 5 = 40$ ) we need every board member serving on two committees, and interested stakeholders, to fill the committees, especially if committee membership increases to seven ( $8 \times 7 = 56$ ).

**2. Vice President:**

**3. Treasurer:** See attached:

- a) Granada Hills South Neighborhood Council Budget Report FY 2014 - as of February-March 2015
- b) Monthly Expenditure Report(s) for: February, 2015
- c) NC Budget Advocates report (Crawford-Velasco /Wu Freedman)

**4. Secretary:**

**VIII. Committee Reports**

**1. Outreach (Summers) -** Report from the Outreach Chair and possible board actions/updates on the following:

A. Outreach Committee (OC) Chair Report – Jim Summers

1. Update on Metrics, Outreach Budget, Outreach Plan, Upcoming Events: March 11th, Egg Hunt
2. Recommendations from OC Chair to Committees
3. Website Update: Change of Webmaster and alternatives. Website improvements and corrections. Social Media. Stakeholder input via polling and involvement.

B. Outreach Motions and Possible Action Items:

1. Motion: Allot up to \$250.00 for the printing and mailing of postcards to publicize the Joint Neighborhood Council Citrus Sunday event on May 17, 2015. Presented by Dave Beauvais (OGHRG). Original request: \$500 for 1,100 mailed plus 800 printed larger postcards, shall adjust for reduction. (Postcard) (OC Vote: 3-0)
2. Presentation of Hope Garden (Union Rescue Mission) food pantry, located in Sylmar. by Susanna Martinez. (5 mins.) Susanna volunteered to collect fruit on a monthly basis at the GHSNC regular board meetings for the Hope Garden. (Flyer/Pamphlet) (OC Vote: 3-0)
3. Motion: GHSNC to sponsor the 12th Annual Valley Alliance of Neighborhood Councils (VANC) mixer on March 12, 2015 for up to \$100.00 for food. (VANC Flyer) (OC Vote: 3-0)
4. Motion: GHSNC to co-sponsor NC Budget Advocates program for up to \$150 to aid with food costs, presented by Krisna Velasco, GHSNC Budget Advocate. (Outline) (OC Vote: 3-0)
5. Online Voting for 2016 Neighborhood Council Elections: Update and for possible Discussion. Costs: \$50,000 to \$900,000 depending on services provided; DONE can use roll-over funds. BONC Agendas <http://www.lacity.org/city-government/subscribe-meeting-agendas-and-more/departments-commissions-committees-boards>; Click under “BONC”, “Board Agendas” (OC Vote: 3-0)
6. Motion: GHSNC to participate in a possible beta-testing and/or cooperate with DONE to establish an online voting system for Neighborhood Council Elections, including the polling of stakeholder issues via website and other means, at no cost to the Neighborhood Councils. (Outline) (OC Vote: 3-0)
7. Presentation of GHSNC Newsletter and Survey (Draft): Possible Discussion of draft presented by Mr. Kuzmin, including printing and mailing costs. Collection of possible survey questions and recommendations. (Attachment - Draft) (OC Vote: 3-0)
8. Possible Motion: GHSNC Supports the GHNNC Board’s action on February 3, 2015 of recommending the DMV’s customer service be “by appointment only” and contacting the appropriate decision-makers. (GHNNC Letter) (OC Chair)
9. Possible Motion: GHSNC to spend up to \$100 for helium to fill balloons for the Granada Hills Little League Baseball Opening Day Event, located at 16035 Rinaldi St. GHSNC will have a booth, with GHNNC and possibly Sylmar NC to promote stakeholder participation at no cost. [www.eteamz.com/granadahillslittleleague](http://www.eteamz.com/granadahillslittleleague). (OC Chair)

**2. Planning and Land Use (Askew) –** Report from the PLUM Chair and possible board actions/updates on the following issues:

**MAILING ADDRESS:** GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344

**WEBSITE** [www.ghsnc.org](http://www.ghsnc.org) **E-mail:** [board@ghsnc.org](mailto:board@ghsnc.org)

- a) Motion from PLUM Committee to file a CIS in opposition to increasing the limit on cat ownership per CF 13-1513. The Granada Hills South Neighborhood Council is opposed to increasing the number of cats owned by resident of the City of Los Angeles. Further we are opposed to the concept of “clowder” and the fee/inspection element of the proposal. (a group of cats is called a clowder ).

**3. Education (Kolstad)** - Report from the Education Chair; no motions from committee, so the following two requests need to be referred to committee and NPG process.

- a) Laurie Spoons Abraham - Project proposed is to improve and increase the physical education program at Tulsa St. Elementary School by providing resources and training on the state standards. (forwarded by Mr. Lopez)

**4. Public Safety and Emergency Preparedness (Turmeil)** – Report from the Chair on the CERT class to occur in March; no motions from committee.

**5. Beautification (Bursk)** - Report from the Beautification Chair; nothing from committee.

**6. Budget (Schindelheim)** - Report from the Budget Chair; nothing from committee.

**7. Bylaws and Rules (Mansker)** - Report from the Bylaws and Rules Chair; nothing from committee.

**IX. Board Member comments, announcements and agenda Items for next general meeting and committee meetings.**

**X. Adjournment.**

**MAILING ADDRESS: GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344**

**WEBSITE [www.ghsnc.org](http://www.ghsnc.org) E-mail: [board@ghsnc.org](mailto:board@ghsnc.org)**

## **Recommendations for Applicants for Granada Hills South Neighborhood Council Funding (Neighborhood Purpose Grants and other funding)**

1. Applicant's request should provide something of lasting value to the GHSNC community and stakeholders, including a widespread community impact;
2. The request should be a cooperative effort among community organization(s) and stakeholders in the GHSNC area;
3. Applicant should submit a written statement of how the project will benefit both the applying organization *and* the community;
4. Participating organizations must commit to funding for ongoing maintenance for any capital improvement being funded by the GHSNC;
5. Funding requests should be to fill a specific need; they should not be for on-going operations or maintenance needs;
6. Any project being considered should have a well-defined budget, with GHSNC's contribution clearly defined for both costs *and* the items covered;
7. GHSNC strongly encourages participants to seek additional funding, including matching funds;
8. GHSNC appreciates applications that provide opportunities to fund projects equitably throughout the GHSNC area;
9. Applicants must note that GHSNC cannot *and* will not reimburse individuals or organizations for expenditures that have already been made;
10. All funding request must follow the established GHSNC and Department of Neighborhood Empowerment (DONE) procedures, including a Neighborhood Purposes Grant (NPG) application (see <http://www.ghsnc.org/resources/neighborhood-purpose-grant-npg>);
11. All projects funded by GHSNC should be promoted as "Sponsored by the Granada Hills South Neighborhood Council";
12. Applicant's requests must contain a project timeline, with projected completion date. Projects that will be completed within a single fiscal year are preferred;
13. All funding recipients are encouraged to return to board and explain how the funding was used, its reception by the community, and the impact it had on the community.

**MAILING ADDRESS: GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344**

**WEBSITE [www.ghsnc.org](http://www.ghsnc.org) E-mail: [board@ghsnc.org](mailto:board@ghsnc.org)**