



CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
PLANNING AND LAND USE MANAGEMENT COMMITTEE / SPECIAL BOARD
MEETING MINUTES Wednesday, July 18, 2018
Granada Hills Charter H.S., Library, 10535 Zelzah Ave., Granada Hills, CA 91344
Approved August 15, 2018

GHSNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. Call to Order: (Co-Chair)

Co-Chair John Seletos called the Meeting to order at 7:00 p.m.

II. Roll Call & Stakeholder Introduction: (Co-Chair)

Roll Call was taken by Mr. Seletos. Maria Fisk (Co-Chair), John Seletos (Co-Chair) and Larry Yoder were present at the Roll Call. Don Graham (unexcused) and Terri Weeks (excused) were absent. The GHSNC quorum (the minimum number of Committee Members needing to be present to take binding votes on Agendized Items) is three (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Committee could take such votes. Five Committee Seats were filled (by election or appointment). Also attended: three Stakeholders and Guests.

III. Minutes: June 20, 2018 Planning and Land Use Management Committee Meeting. The following correction was requested: page one, the header: %Thursday+should be %Wednesday.+

MOTION (by Mr. Seletos, seconded by Mr. Yoder): The Granada Hills South Neighborhood Council Planning and Land Use Management Committee approves the Minutes of its June 20, 2018 Committee Meeting as corrected.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

IV. Public Comment: Community and Public Comment on non-agenda items.

Resident Zohrab Dadoyan was advised that the Motion regarding 10537 N. White Oak Ave. was passed June 7th by the Board. He agreed to work with the neighbors regarding his project.

V. New Business:

1. PLUMC Functions, Procedures and Resources:
 - GHSNC website update regarding PLUMC members and meeting documents.

- Posting of committee agendas and Minutes.
- Recording of Minutes/Motions . support of Approved Services.
- General board member attendance (in compliance with the Brown Act).
- Meeting support (security, code of conduct/civility, speaker cards).
- Expenses (outreach, fliers, door hangers, copies of meeting agendas & Minutes/other applicable handouts, postcard mailers, consultants).
- Review of proposed development (Department of City Planning Biweekly Case Filings).
- Review of proposed ordinances (Council File Management System).
- PLUMC member support and input.
- Collaboration with Councilmember Englander, Department of City Planning, LA Department of Building and Safety, PlanCheckNC, Valley Alliance of Neighborhood Councils, other Neighborhood Councils/Alliances, Congress of Neighborhoods, Planning Forums.

Ms. Fisk explained the need. The website will be updated. Agendas and Minutes need to be posted; %Agendas must be posted within 24 hours after they are sent to the Webmaster.+ Also, Committee Members need to attend Meetings and must adhere to the Brown Act; while it is good for one or two non-Committee Board Members to attend Committee Meetings. She would like Committee Members to be familiar with the City's Early Notification System [see <https://cityplanning.lacity.org>] regarding land use projects, and also the City Council File Management System [<https://cityclerk.lacity.org/lacityclerkconnect>]. The Committee will further discuss with Mr. Graham regarding security and decorum. It was discussed having a Sergeant at Arms to help keep order. Ms. Fisk and Mr. Yoder suggested that, at every Meeting, reminding Stakeholders that the Committee does not approve or deny projects; it only advises the Board whether to support or oppose them.

2. Accessory Dwelling Units: Council File (CF) #s: 16-1468, 14-0057, 14-0057-S1-8 (some have expired). Code Amendment/Accessory Dwelling Units/Proposed Ordinance: http://clkrep.lacity.org/onlinedocs/2014/14-0057-s9_mot_06-22-2018.pdf <https://planning.lacity.org/ordinances/docs/ADU/070618/Ordinance.pdf>. Presentation by: Terri Weeks and Jim Summers.

Ms. Fisk explained the issue and the need to give input. She reported that the City will not decide about this at least until August. She believed that 1,200 square feet is too large to allow for Accessory Dwelling Units (ADUs). Ms. Fisk would like GHSNC Community Impact Statements (CISs) to be posted on its website. It was agreed that it would be good for Committee Members to review relevant documents to prepare for Committee Meetings.

VI. Prior Agendized Ordinances:

1. Small Lot Subdivision Ordinance: Adopted:
http://clkrep.lacity.org/onlinedocs/2016/16-1045_ORD_185462_04-18-2018.pdf

Ms. Fisk reported that the City Council adopted this Ordinance on April 18th. She believed that %poorly planned+Small Lot Subdivisions are being built.

2. Sidewalk Vending Program: CF# 13-1493:
http://clkrep.lacity.org/onlinedocs/2013/13-1493_rpt_ATT_Y_07-02-2018.pdf;
http://clkrep.lacity.org/onlinedocs/2013/13-1493_ord_draft_07-02-2018.pdf

Ms. Fisk reported that %our [Neighborhood] Council is very much in favor of `carve-out districtsq+

3. Short-Term Rentals /Preparation of Ordinance / Home Sharing Ordinance: CF# 14-1635-S2: http://clkrep.lacity.org/onlinedocs/2014/14-1635-S2_CA_05-04-2018.pdf

Ms. Fisk reported that this is %a huge issue across the City . . . its\$ coming to Granada Hills . . . we can put in a CIS.+ There was discussion of whether ADUs\$ would be subject to the City\$ Rent Stabilization Ordinance (RSO). Mr. Seletos agreed to Agendize this.

4. SB 827 (Weiner) Housing Development Housing Construction/Near Transit Stops/Non-Compliance with Local Land Use Regulations: CF #18-0002-S13: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=18-0002-S13>

Ms. Fisk encouraged recommending to the Board to submit a CIS regarding this. Mr. Seletos agreed to Agendize this.

VII. PLUM Committee Related Resources:

1. LA Dept. of Building and Safety Newsletter (quarterly):
<http://www.ladbs.org/docs/defaultsource/publications/newsletters/2018/march-2018-newsletter.pdf?sfvrsn=4>
2. City of Los Angeles Planning Department: Spring 2018 Newsletter (quarterly):
https://planning.lacity.org/Newsletters/2018_spring.pdf
3. City of Los Angeles Planning Department: Annual Report 2017:
<https://planning.lacity.org/AnnualReports/2017AnnualReport.pdf>
4. City of Los Angeles Planning Department General Plan Update:
<https://ourla2040.org>
5. City of Los Angeles Planning Department comprehensive revision of the Zoning Code: <https://recode.la>

The above is only for information.

VIII. Upcoming Events:

1. PlanCheck NC: Education programs and forums are held on the second Saturday of each month. All interested stakeholders are invited to participate. 10AM -1PM, Hollenbeck Police Station, 2111 East 1st St, Los Angeles, <http://plancheckncla.com>.

Ms. Fisk recommended attending PlanCheck as a good information resource.

2. Valley Alliance of Neighborhood Councils (VANC): Meetings are held on the second Thursday of each month. 6:30-9:30PM Sherman Oaks Hospital 4929 Van Nuys Blvd, Doctor's Conference Room (validated parking).

Ms. Fisk noted the above and remind about the September 22nd Congress of Neighborhood Councils at City Hall.

IX. Committee Member Comments and Agenda Setting:

1. LAUSD Board of Education Meeting, July 10, 2018: Proposed parcel tax.

Ms. Fisk reported that the tax was approved July 10th.

2. Other Comments/Proposed Agenda Items.

Ms. Fisk urged ensuring that only land use items are Agendized for this Committee. There was extensive discussion about ADU's. Resident Jim Summers thought that other Committee Members and Stakeholders also should be familiar with such issues. There was discussion of whether having a blog would help educate people, about the best outreach, and whether and how to use yard signs. Posting at Committee Meetings the Committee's role, and getting Board approval to purchase a timer were discussed.

IX. Adjournment

MOTION to ADJOURN (by Mr. Yoder, seconded by Mr. Seletos).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 8:40 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Possibly edited by GHSNC. The GHSNC Minutes page is <https://www.ghsnc.org/committees/planning-and-land-use>.